

Volunteer Day Camp Property Checklist

Complete the information on this form and submit to your program and partnerships manager for approval.

Day Camp Director: _____ Phone #: _____

Dates of Camp: _____ Hours: _____

Site Information

Site Name: _____
Site Address: _____
Site Phone #: _____
Capacity of Site: _____

Water Information

Does the site have an accessible water source? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, who provided the water? _____

Restroom Facilities

Does the site have accessible restroom/hand washing facilities?	_____
Type of restroom available.	_____
Type of hand washing station.	_____
Number of port-a-lets needed in addition to available restrooms in order to comply with 1:30 ratio	_____

Swimming and Boating Facilities

Does the site have swimming or boating facilities that you will be using?	_____
Is there proper lifeguard and adult supervision available?	_____
<i>See Safety Activity Checkpoints for guidelines.</i>	

ADA (Americans with Disabilities Act) Checklist

Question	YES	NO
1. Is there an area for parking that could accommodate a van 96" wide and provide an additional 60" access aisle for the motorized wheelchair ramp?		
2. Are there parking spaces near the main program area or is there a drop-off area nearby?		
3. Does the slope from the parking area or the walkway to the main day camp area allow accessibility to a person in a wheelchair?		
4. Is the path of travel free of obstructions and wide enough for a wheelchair?		
5. Are the areas for program activities that have ground coverings (grass, hard-packed soil, or gravel) which would allow participation by a person in a wheelchair or on crutches?		
6. Does the terrain of the site (hills, wooded areas, steep slopes, rocks and roots) prevent participation by a person with a disability in many of the activities?		
7. Do you have a handicap accessible restroom (equipped with grab bars, large enough for wheelchair turnaround)?		
8. Are soap dispensers, towels and water no more than 48" from the ground?		

Risk Management/Emergency Preparedness

	YES	NO
1. Is there a contract required for site rental?		
All contracts must be signed by the Regional Director at Girl Scouts of Western Ohio.		
2. Does the site have a phone available for your use?		
If no, you must have a cell phone accessible for your emergency use.		
3. Does the site have sheltered areas for use during severe weather?		
If no, please itemize your plan for sheltering and/or evacuating campers during severe weather.		
4. Does the site have shaded areas?		
5. Are driving/parking areas separate from unit areas?		
6. Is there access to your site by emergency vehicles?		

List any environmental hazards (ravines, landslides, etc.) within your site.

Document plans on how to avoid these hazards during your stay at the site.

1101497-005/2020



In Partnership With:

