

## How To Register Two Or More Girls for Summer Camp

- 1. Find the desired week for registration and click <u>View Details</u>.
- 2. Use the plus to choose the number of girls you wish to register.
- 3. Once the number of girls is selected, click <u>Add Events</u>.
- 4. Under <u>Assign Attendees</u>, select <u>My Household</u> or <u>Troop Member</u>.
  - <u>My Household:</u> Select the name in the dropdown.
  - <u>My Troop Member</u>: Select troop first, then choose the name in the dropdown.

**Note:** You can only register from the household or troop in a single transaction. For example, if you select <u>My Household</u>, you can only register household members during the transaction. You must complete two separate transactions if you need to register from your household and troop.

- 5. Once you have selected the girl's name in the dropdown, pick the desired session and t-shirt size.
- After selecting the session and t-shirt size, choose the payment option.
  Reminder: You must pay at least the minimum amount due (\$75 deposit) to hold the spot.
- 7. Next, click <u>Next Participant</u>.
  - Select the next girl's name from the dropdown and repeat steps 5-6.
- 8. Once all selections are made, click <u>Review Cart</u>.
- 9. Verify that the cart reflects your selections and that the amount due reflects the total amount. Then, check the box "I agree to the Girl Scout Promise and Law," then click <u>Add Payment Details.</u>
- 10. Add payment details and click Submit Payment.
- 11. Happy Dance, you made it!

