

Confirmation Packet for CSA Con 2024

We're thrilled to confirm your spot at our 2024 CSA Conference at Miami University, Oxford OH! This exciting 3-day, 2-night event will be held from 9:00 AM Friday, June 21 to 11:00 AM Sunday, June 23 and we can't wait to have you join us.

Here's what you need to know:

- **Arrival and Departure:**

- Check-in will begin at 9:00 AM on Friday, June 21 at the corner of E Chestnut & S Oak St, Oxford, OH 45056 (Coordinate: 39.50049° N, 84.73633° W).
 - Caregivers, please drive your Girl Scout through drop-off check-in. Caregivers will not be permitted to exit their vehicles. Chaperones will show girls to their rooms.
- Check-out will be at 11:00 AM on Sunday, June 23 from the same location.

During peak times, we may be backed up. We ask for your assistance by being patient as we ensure attendees are properly checked in and out.

- **Accommodation:**

- You will be staying in a dorm room on Miami University's campus with ONE other Girl Scout. Room assignments will be provided on the day of the event.
- Showers are private but communal - shower shoes required
 - To ensure everyone has an appropriate time to shower, change into clean clothes in your room. A robe or appropriate dressing to travel from the bathroom to your room is required

- **Meals:** All meals will be provided throughout the conference. Dietary icons will be displayed next to all food items. If you have a specific concern, please contact Aren Apley at arenapley@gsw.org.

- **Activities:** The conference will be packed with fun and educational activities! A detailed schedule can be found on [our website](#).

- **What to Bring:**

- Completed permission slips (below)
- Complete all CampDocs (you will receive a welcome email from CampDocs)
- Comfortable clothing and shoes suitable for various activities (both indoors and outdoors)
 - A color group will be communicated to you before the event – coordinating in that colors is optional but encouraged
 - A 90s-themed outfit for the dance
- Personal hygiene items
- Shower linens
- Bedding (sleeping bag or sheets & pillow)
- Beach towel & swimsuit
- A reusable water bottle

- Sunscreen and a hat (depending on the weather forecast)
- Miami University is a cashless campus. A card or tap to pay is necessary to purchase any snacks or souvenirs. Please note sending credit or debit cards is at your own risk*
- Enthusiasm and a positive attitude!

A detailed packing list can be found below.

- **Meds:**

- All medication brought must:
 - Be listed on the medication section of your CampDocs profile
 - Arrive in original containers with the original pharmaceutical label. Including but not limited to over-the-counter, prescription, inhalers, and Epi-pens. **Medications not brought in their original bottles will not to accepted.**
 - Be given to the nurse at check-in. Including but not limited to over-the-counter medications.
 - Basic over-the-counter medications are available to attendees, but only administrable if authorized through CampDocs.

Our health staff can only **administer medications based on the instructions listed on the pharmaceutical label**. Please ensure you send medications in a bottle with the most up-to-date instructions.

- **Cell Phone Policy:**

We aim to strike a balance between staying connected during downtime and focusing on the exciting activities planned for CSA Con 2024.

- **Cell phones must be silenced and put away during scheduled activities.**
- During designated breaks and free time, you may use your cell phone *responsibly*.
- Taking photos and videos at the conference is encouraged. However, please be respectful of others and avoid capturing them unintentionally.
- GSWO reserves the right to confiscate phones for the remainder of the activity if inappropriate use is continuous.

By attending CSA Con 2024, you agree to abide by this cell phone policy.

- **Lost or Damaged Belongings:**

- GSWO is not responsible for lost or damaged belongings. Please take appropriate precautions to secure your belongings.

By attending CSA Con 2024, you agree to liability for lost or damaged items.

Additional Information:

- We encourage you to visit the [conference website](#) for frequently asked questions and additional updates.
- If you have any questions before the conference, please don't hesitate to contact Aren Apley at arenapley@gsw.org.

We're looking forward to seeing you at Miami University for an unforgettable adventure!

Packing List

Dress and pack for the weather. Most workshops are indoors, but walking between buildings will be necessary. Walking/athletic shoes are highly recommended as our conference footprint has expanded—plan for one afternoon of court games!

What to Bring:	
Toiletries:	
Soap for showers	
Shampoo and conditioner	
Toothbrush and toothpaste	
Hairbrush or comb	
Sunscreen (nonaerosol & waterproof)	
Robe or appropriate covering to travel from shower to room	
Clothing:	
Walking, closed-toe shoes	
Shower shoes (flipflops recommended)	
Bottoms, one per day plus one extra	
Tops/shirts, one per day plus one extra	
One to two sweatshirts, sweaters, or sweatpants (mornings and evenings can be cool walking between buildings)	
Two pairs of appropriate pajamas	
Socks, one per day plus two extra	
Underwear, one per day plus two extra	
Swimsuit	
One beach towel	
Raincoat or poncho	
Accommodations:	
Sleeping bag or blanket	
Pillow	
Twin XL sheets	
One bath towel	
One washcloth	
Misc:	
Reusable water bottle	
Day bag/backpack to carry misc items around campus	
Meds (see above for specifics)	

Optional:	
Travel mirror	
90's outfit or dress for dance	
Dorm room decorations (fairy lights, paper banners, white sticky-tak, etc.) <i>*Room decorations may not be affixed to or suspended from ceiling tile, light fixtures, steam pipes, sprinkler heads, or smoke detectors. The removal of mounting putty has the potential to cause the least amount of damage; therefore, its use is permitted with the understanding that damages may result. At the time of final room inspection, charges will be assessed for damages, if any, resulting from the use of removable mounting putty.</i>	
Night light	
Sunglasses	
Hat	
Camera, cheap disposable is recommended	
Book to read during downtime	
Dorm room snacks (non-peanut)	
Shower tote	
What Not to Pack:	
Alcoholic beverages	
Candles or incense	
Electric blankets	
Nails, screws, tacks, tape, or other adhesives	
Glass	
Valuables	
Weapons of any kind (including pocket knives)	
Pets (including check-in and check-out)	
Personal vehicles	
Tobacco products, including vapes, cigarettes, and lighters. <i>*Miami University is a smoke- and tobacco-free campus. Smoking or using tobacco (including electronic cigarettes) in any area inside or outside of all campus buildings is prohibited.</i>	

Lost Room Key Assumption of Responsibility

Participant Name:

Caregiver Name:

Date:

This document serves as an official record that _____, the authorized caregiver for _____, acknowledges the loss of room key(s) from Miami University.

Lost Key Fee:

The standard fee for a lost room key is **\$35.00 USD**.

Assumption of Responsibility:

By signing below, you agree to assume full responsibility for each lost room key fee of **\$35.00 USD**. This fee will be collected by Girl Scouts of Western Ohio.

Replacement Key:

Miami University will provide a replacement key upon request.

Signatures:

[Caregiver Name] (Print)

[Caregiver Signature]

Girl Expectations



Girl Expectations

Program Rules

1. Always walk.
2. Girls must always have a buddy with them. After dark, girls must be accompanied by an adult.
3. Keep doors to all buildings closed at all times (otherwise the critters may come visit).
4. Place all trash in appropriate bins.
5. Respect nature. Allow animals to graze and plants to grow, only pick up leaves and flowers that have already fallen off the plant/tree.
6. The pool is off limits.
7. Arrive on time to all meals and activities. This program runs on a tight schedule.
8. Quiet hours are 10:00 p.m. to 7:00 a.m. Please respect others and refrain from loud activities during this time.
9. In the event of an emergency listen for instructions from an adult with your group.
10. HAVE FUN!

As a participant, I agree to the following:

1. I understand that while attending the weekend I must take responsibility for my actions and always act according to the Girl Scout Promise and Law.
2. I will always show respect for myself and my fellow participants.
3. I will treat the program staff, the program site, and the program's equipment with care.
4. I will obey the rules of the program and the directions of the staff.
5. I have read and understand the expectations listed above. If I do not live up to this agreement, I understand that there will be consequences, including the possibility of my parents being called and being dismissed from the program.

Camper's Signature: _____ Date: _____

Caregiver's signature: _____ For: _____ Date: _____
Name of Camper (Print)



M MIAMI UNIVERSITY

Recreational Sports Center

I acknowledge that there are dangers, hazards and risks inherent in all recreational and sports activities (Activity) at the Recreational Sports Center (RSC).

1. On behalf of myself, my family, heirs, assigns and personal representative(s), knowing the dangers, hazards and risks of such Activity and in consideration of being permitted to participate in the Activity, I voluntarily agree to assume all the dangers, hazards and risks associated with my participation in the Activity. I hereby release the State of Ohio, Miami University and its governing board, officers, agents, employees and any students acting as employees (Releasees) from any and all liability for any harm, injury, damage, claims, demands of any kind, actions, causes of action, costs and expenses of any nature that I may have or that hereafter may accrue to me, arising out of any loss, damage or injury, including but not limited to, pain and suffering and death, that may be sustained by me or any loss, damage or injury to any property belonging to me, whether caused by the negligence, misfeasance or nonfeasance of Releasees or otherwise while in or upon the RSC premises or engaged in any Activity.
2. I agree that this Waiver and Release is intended to be as broad and inclusive as permitted by the laws of the State of Ohio, and if any portion hereof is held invalid, it is agreed that the balance hereof shall, notwithstanding, continue in full legal force and effect.
3. I do hereby grant and give these groups the right to use my or any other names on this waiver photograph or image with or without any names, both single and in conjunction with other persons or objects for the purpose of advertising and publicity only.
4. In signing this Waiver and Release, I hereby acknowledge and represent that I have read this entire document, that I understand its terms and provisions, that I understand that it affects my legal rights, that it is binding Agreement, and that I have signed it knowingly and voluntarily.

If I am a University employee, I do not consider the Activity within the course and scope of my employment with Miami University.

THIS IS A RELEASE OF LEGAL RIGHTS, READ AND BE CERTAIN YOU UNDERSTAND IT BEFORE SIGNING.

Signature: _____ Date: _____ Print Name _____

Email: _____ Phone Number: _____

If under 18, this form must be signed by a parent or guardian before a child or teenager can engage in any Activity at RSC. Additional persons under 18 this parent or guardian is responsible for:

Revised: 8-11-2011

Miami University Recreational Sports Center

Child/Teenager Access Privileges, Policies & Responsibilities

Children 14 years of age and under

Must be directly supervised (same room) by a member parent at all times in the Recreational Sports Center. Usage is limited to the Aquatic Center, Sports Forum, or other areas reserved for children's programming.

- 1) Infants are not to be left unattended (i.e. in carrier seats) in activity areas.
Strollers are not permitted in any activity areas.
- 2) Children over the age of 5 are **NOT** permitted in the locker room of the opposite sex.
A small Family Locker Room is available for use by parents and their children over the age of 5.

Teenagers 15-17 years of age

1) Membership

Teenagers, ages 15-17, must purchase their own membership cards for "Teenager" limited access usage, without parental accompaniment. A Parent/Guardian must accompany youth during the registration process and sign an Informed Consent Waiver Form.

2) Daily Pass

Teenager desiring to purchase a limited access daily pass to the RSC will only be admitted if their parent and/or legal guardian accompany them to the RSC and sign An Informed Consent Waiver Form. This parental and/or legal guardian release form must be signed each time a teenager wishes to purchase a daily pass.

Student Priority Facility, Restrictions, and Group Supervision Policies.

As a University facility, Miami students have priority usage in activity areas within the Rec Sports Center unless in use by rental or program reservations. The Miami Recreation staff will make decisions on facility usage as needed.

By signing this agreement, I acknowledge that I have read the above information and understand the usage policies regarding child dependent/teenager access to the Recreational Sports Center.

Parent/Guardian Signature _____

Phone (_____) _____ Date _____

Policy effective 12/12/97