

Time Before Humans



Adult Registration Packet

Time Before Humans Day Camp 5B

Monday – Friday, June 10 – 14, 2024

Kathryn Stagge Marr Community Park

9:00 a.m.–3:00 p.m.

Registration Deadline:

April 30, 2024

Adult Trainings:

May 21 or May 29, 2024

6 –9 p.m. at Trinity UMC

OPEN FOR NEWS ABOUT DAY CAMP!

Core Team Contact Information

Day Camp Director:	Elizabeth Erb	513.324.4357
Business Director:	Jennifer Horning	513.382.6527
Registrar:	Analisa Charlton	231.373.4321
Nurse:	Rita Hill	513.910.1668

Or email the committee at DayCamp5Bisfun@gmail.com

Time Before Humans Day Camp 5B

June 10-14, 2024

Adult Volunteers Needed:

As day camp is staffed entirely by adult volunteers, we would like to invite you to join us in keeping the tradition and fun of day camp alive by volunteering at camp. Volunteer-led day camps are run by a dedicated team of specially trained volunteer directors who work year-round to make this enriching opportunity possible. Each camp recruits and trains their own volunteers to help lead units, activities, and offer support at camp. We welcome moms, dads, aunts, uncles, grandparents and other adult friends to volunteer; **without the support of volunteers, camp is not possible!** A background in Girl Scouting is not necessary. Your volunteering allows up to six more campers to participate.

Girl Scouts of adult volunteers will receive a reduced rate on their day camp fees dependent on how many days the volunteer is at camp. ***See Camper Registration for details.** A pixie and/or boys unit will be offered. The cost is \$15 per child. Please indicate on your adult form if you have a pixie or boy and fill out the camper form.

All volunteers must complete the Adult Camp Registration, Health History, and Code of Conduct forms in this packet. If you are not a current, registered, and approved Girl Scout volunteer, you will be asked to complete a Girl Scouts of Western Ohio Volunteer Application, a background check, and become a registered member of Girl Scouts. **Training is mandatory for all volunteers.**

Below you will find basic information about day camp. Detailed information and instructions will be sent in a confirmation email after you have registered. For additional questions or concerns please contact the Day Camp Staff by email at DayCamp5Bisfun@gmail.com. Please put Day Camp 2024 in the subject line.

Directions to camp: Kathryn Stagge-Marr Community Park is located at 6662 Goshen Road. Traveling from State Route 28, turn south on Goshen Road. The park is located on the left side of the road, almost immediately after passing Goshen Middle School.

Health: A nurse or first aider will be available at camp. Check with your physician to see if a tetanus booster or any immunizations are necessary. Please ensure any allergies are recorded on your Girl Scout Health History form.

Food: Each person attending camp will need to bring lunch each day (M-Th). A camp-wide lunch will be provided on Friday. Campers should also bring a reusable water bottle and a snack. They will participate in outdoor cooking once during camp. See the confirmation packet for suggestions on what to bring.

Clothing: Getting wet and dirty is part of the fun of camp, so proper dress for the weather is necessary. No halters, t-straps, spaghetti strap tank tops, flip-flops, crocs, or sandals. Wear closed-toe sturdy shoes, ankle-high (or higher) socks and head cover and bring rain gear. Please set a good example for the campers. Camp is not cancelled because of rain. Regular tank tops that completely cover you are okay ('3 finger straps').

Insurance: Every registered Girl Scout and registered adult member is automatically covered under the basic plan by Girl Scouts of the USA. This plan is effective from October to the following October. This insurance provides up to a specified maximum for medical expenses incurred because of an accident while a member is participating in an approved Girl Scout activity, after the individual's primary insurance pays out.

Space at camp is limited by the number of adult volunteers. Campers who register with an adult will be given preference. Each unit will be capped at the number of girls allowed for the two adults.

Activity Costs:

Adult Registration (patch included)	No fee
Pixies/Boys registration (patch included)	\$15
Day camp T-shirt (Free shirt for 5-day Volunteers)	\$10 (optional)

Make checks payable to "**Girl Scouts of Western Ohio Volunteer Day Camp 5B**". Complete the registration, adult medical history, and code of conduct form returning with payment, by **April 30, 2024** to:

Analisa Charlton
6329 Paxton Woods Dr.
Loveland, OH 45140

Do not put directly in Analisa's mailbox!
Use provided bin on her porch.

Do not send camp registrations to the Girl Scout Center. All registrations received at the Girl Scout Center will be forwarded to the appropriate day camp on a weekly basis and may cause your child to be closed out of camp.

Confirmation Email: If you have not received a camp confirmation email by May 15, 2024 please contact Day Camp staff by email at DayCamp5Bisfun@gmail.com. Please put 'Day Camp 2024' in the subject line.

Training is mandatory. Training dates: **Tuesday, May 21, 2024, or Wednesday, May 29, 2024** from 6 -9 pm at Trinity UMC. You only need to attend one of the two trainings; however, you may come to both if you prefer. The first hour (6-7) is for newer leaders.

Ways adults can help:

- Adults are needed as unit leaders.** Unit leaders are the backbone of camp. You will have fun with girls, while taking part in exciting camp activities that are pre-planned by administrative staff volunteers. The more unit leaders we have, the more girls get to experience the joy of camp. The unit leaders also have the opportunity to assist campers with decision making as they plan their unit activities for the week. Priority registration is provided to children whose parent/guardian volunteers as a unit leader all week. All unit leaders 21 or older must have a valid driver's license and an insured vehicle at camp. We prefer a full five-day commitment, but if you can only help a few days, that is okay.
- Adults are needed as activity leaders.** The activity leaders will run one or more planned activities. These activities could include outdoor skills, outdoor cooking, archery, slingshots, fishing, nature hikes, etc. Please include on the registration packet any activities that you feel comfortable leading. Our activity leaders do not need to commit to the entire week of camp, let us know your availability and we will schedule to that.

Activities to choose from:

- Nature Hikes
- Letterboxing
- Orienteering
- Knot tying
- Fire safety
- Leave no trace
- Knife safety
- Compass skills

Activities that need council facilitator training:

- Archery
- Fishing
- Slingshots
- Outdoor cooking

Adults are needed to stay overnight with the PAs and Cadette units. The program aides spend the night all week from Sunday evening until Friday evening. We need adults to spend the night to meet adult/girl ratios and so that we can evacuate quickly if necessary. This can be an adult that is a registered Girl Scout and not necessarily at camp during the day. Our Cadette units also spend one night each.

Adults are needed for Camp Setup and for Camp Take Down.

Adult Registration Form

Day Camp 5B, June 10-14, 2024

Time Before Humans

Volunteer's Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Cell Phone: _____ DOB: _____

Are you a registered Girl Scout? Yes No (If no, please go to www.gsw.org/join or call customer care at 888.350.5090 to register as all volunteers must be members.)

Are you a leader/assistant leader? Yes No Do you have any camping experience? Yes No

Troop #: _____ Troop Grade Level in fall: _____ Service Unit Name/#: _____

I would like to be a unit leader and work with: (No guarantee that requests will be filled, we do what is best for all camp)

- Daisies Brownies Juniors Pixies (potty-trained 3ish-5 yr olds)/Boys (ages 6-12ish)
 Cadettes-LiA (stay overnight Wednesday) Cadettes-PAT (stay overnight Thursday)

I am available for the following days: M T W Th F (circle)

There is an adult at camp I'd like to work with: _____

I have a pixie or boy attending with me _____ (fee \$15/child)

Name of discounted Girl Scout(s) attending with me _____

I would like to be an activity leader and lead:

- | | | |
|---------------------------------------|---|---|
| <input type="checkbox"/> Nature Hikes | <input type="checkbox"/> Knot tying | <input type="checkbox"/> Knife safety |
| <input type="checkbox"/> Letterboxing | <input type="checkbox"/> Fire safety | <input type="checkbox"/> Compass skills |
| <input type="checkbox"/> Orienteering | <input type="checkbox"/> Leave no trace | |

I have council facilitator training and would like to lead:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Archery | <input type="checkbox"/> Fishing |
| <input type="checkbox"/> Slingshots | <input type="checkbox"/> Outdoor cooking |

I would like to help by being available at the last minute to fill in if a unit leader or activity leader gets sick.

I will attend day camp training (**mandatory**) on:

- Tuesday, May 21, 2024 Wednesday, May 29, 2024

Trainings will start at 6:00 for newer leaders and returning leaders can join us at 7:00. The training will finish by 9:00pm.

Dietary preferences or restrictions: (for outdoor cooking menus)

None Vegetarian Vegan Kosher Halal Other _____

T-Shirts: Shirts cannot be returned or exchanged. If in doubt, order the next larger size.

Sizes: Adult: Small Medium Large X-Large XX-Large XXX-Large

Do not send camp registrations to the Girl Scout Center.

TOTAL FEES (payable to GSWO)	
Pixie/Boy fee (\$15/child)	\$
*T-shirt (optional) \$10	\$
TOTAL	\$

*NOTE: The Adult T-Shirt is free for 5 day volunteers.

**Mail completed Adult Registration Form,
Adult Medical History Form,
Code of Conduct with fee (if applicable)
to**

**Analisa Charlton
6329 Paxton Woods Dr.
Loveland, OH 45140**

Adult Medical History

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work: _____ Cell: _____

Physician's Name: _____ Phone: _____

Dentist's Name: _____ Phone: _____

Insurance Company: _____ Member ID #: _____

Group ID #: _____ Insured Name: _____

Emergency Contacts

Name: _____ Relationship to Participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Name: _____ Relationship to Participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Please list any conditions that a first-aid or health provider would need to know such as?

Medications: _____

Allergies: _____

Chronic Illnesses, injuries, or limitations: _____

My immunizations are up to date: Yes No

1101354-006

In the event that reasonable attempts to contact my designated person in an emergency have not been successful, I hereby give my consent for the administration of any treatment deemed necessary by medical personnel. This health history is complete and accurate.

Signature of Participant (required)

Date

Adult Camp Code of Conduct

I, _____ (Adult's name), understand that my attitude and behavior is critical to my success and the success of others during camp. Therefore, for the good of all, I agree to abide by the following:

1. I will be sensitive to the needs of all others at camp by performing my assigned duties, including but not limited to making sure my unit is participating in all camp activities, kapers, all-camp kapers, mealtime cleanup, etc.
2. I will respect the places and the people with whom I come in contact. This includes not leaving my unit unnecessarily or without coordinating with other adult(s) in my unit. I will follow the Girl Adult ratio that is needed for the age level I am working with.
3. I understand that the use of profane language and gestures is prohibited.
4. I will be responsible for my personal belongings and equipment and will not hold Girl Scouts of Western Ohio or any other outsider responsible for the loss or damage due to my negligence or neglect.
5. I will treat equipment provided by Girl Scouts of Western Ohio, or any other person, with care.
6. I will use any safety equipment furnished by Girl Scouts of Western Ohio for my own protection.
7. I understand that I will be sent home for any and all acts of physical, threats or intimidation of physical injury. I understand this can affect my eligibility for 5B camp next year.
8. I understand that the use of alcohol, tobacco or drugs is prohibited. I understand that if I do not abide by this rule, I will be sent home. There will be a designated smoking area away from any camp activities, but we encourage you to refrain from smoking as much as possible. The no smoking policy is in effect during set up, tear down, before and after camp, as well as during camp hours for yourself as well as anyone else that came with you to help.
9. I will arrive on time and not leave before the designated dismissal time unless otherwise coordinated with my other unit leader and day camp staff.
10. I will work with the day camp core staff, other adults volunteering at camp, and the PA's in my unit. I will resolve any issues before or after camp and not in the presence of campers.
11. I understand that if I do not abide by the guidelines listed above, the camp director will notify me, and I will be sent home. I also understand that if I am sent home early due to misconduct, I will not receive a refund.
12. I understand that I am making a commitment to be at camp when I say I will, and if I do not fulfill or threaten not to fulfill this commitment, I will not be able to return to camp the following year. Also any Camper I am affiliated with will not be able to register until late registration period and subjected to late fee and space permitted.

Signature of Participant (required)

Date